## **TREASURER**



Joan Hurley 937-717-4961

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## Treasurer's Responsibilities:

- A. Receives monies, pays bills, and maintains auditable financial records.
- B. Provides financial reports to Council meetings.
- C. Furnishes yearly report.
- D. Submits records for a yearly audit.
- E. Prepares and submits a budget, with Executive Board input, for Council approval at the November meeting each year.