

TREASURER

2024-2025



Joan Hurley
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Treasurer's Responsibilities:

- A. Receives monies, pays bills, and maintains auditable financial records.
- B. Submits financial reports at MVDC meetings.
- C. Submits a financial report at the end of each year.
- D. Submits financial records for a yearly audit by MVDC Trustees.
- E. Prepares and submits a budget, with Executive Board input, for MVDC approval at the November meeting each year.
- F. Files IRS Form 990-N annually, Ohio Statutory Agent Update (Form 521) every five (5) years and at the start of the Treasurer position, and the Ohio Statement of Continual Existence (Form 522) upon receipt of notice.
- G. Collects Liability Insurance payments from MVDC clubs and pays the Liability Insurance premium annually.